

**Continuous Improvement Coordinator  
Maintenance  
Closing Date: July 30, 2010**

**Posting #: 2010-115**

Reporting to the Mine General Manager and working a four (4) days in / three (3) days out rotation at the Snap Lake mine site, this position will support, promote and coordinate continual improvement to optimize utilization of resources and achieve overall objectives, which contribute to the Snap Lake Mine's strategic goals.

Responsibilities include:

- Development of accurate project budgets and timelines;
- Establishing realistic, pertinent and measurable project metrics;
- Consistent monitoring, control and reporting on progress and costs;
- Identification and justification of special projects in order to improve operation of the mine;
- Auditing of business processes, and development of improvement strategies and plans;
- Establishing benchmarks and conduct retrospect's (lessons learned) that may be utilized by De Beers; and
- Meeting and communicating regularly with key stakeholders and providing updates and reports as required.

Requirements:

- Degree in Business Management or related discipline.
- Minimum of five (5) years experience in a similar role.
- Level II Surface Supervisor (NWT) ticket required.
- Knowledge of Microsoft Office, particularly Excel and Project, is required.
- Effective communication skills, both verbal and written, are a must.
- Previous experience in the mining industry with operations at a remote site is preferred.

**Forward your resume in confidence to:**

Human Resources, Snap Lake Mine

Fax: **867-766-7345**

Email: [hr.snaplake@ca.debeersgroup.com](mailto:hr.snaplake@ca.debeersgroup.com)

*We thank all applicants for their interest, however, only those selected for an interview will be contacted. De Beers Canada is an equal opportunity employer. We are committed to protecting the privacy of your personal information. Information provided will be used for recruitment and employment purposes only.*