

**Underground Training Coordinator
Human Resources & Administration
Closing date: December 11th, 2009**

Posting #: 2009-092

Reporting to the Human Resources Superintendent and working a two (2) weeks in / two (2) weeks out rotation at the Snap Lake Mine, the incumbent will be instrumental in coordinating, developing and implementing effective underground mine training programs.

The incumbent will:

- Ensure proper training of new and existing employees is completed to established standards;
- Develop new, and continually improve current, training programs for underground mining;
- Develop and implement a mentorship programme to enhance underground training initiatives;
- Monitor and report on mandatory and developmental training regularly; and
- Work in conjunction with all training members on site to ensure best practices are maintained.

Requirements:

- Post secondary training in Adult Education with at least five (5) years experience training in the mining industry, preferably underground.
- In depth knowledge and understanding of mining and Occupational Safety and Health and other regulations are essential.
- Strong computer skills and excellent organizational, verbal and written communication skills are a must.
- Previous experience working at a remote mine site preferred.

Forward your resume in confidence to:

Human Resources, Snap Lake Mine

Fax: **867-766-7345**

Email: **hr.snaplake@ca.debeersgroup.com**

We thank all applicants for their interest, however, only those selected for an interview will be contacted. De Beers Canada is an equal opportunity employer. We are committed to protecting the privacy of your personal information. Information provided will be used for recruitment and employment purposes only.